

91ST Annual International Supply Management Conference & Educational Exhibit



**EXHIBITOR &
SPONSORSHIP
PROSPECTUS**



MAY 7-9, 2006

WELCOME

Dear Prospective Exhibitor,



"Leadership in Supply Management," that's the theme of ISM's International Supply Management Conference. Throughout the year, ISM strives to provide leading and strategic information to supply managers and this conference is the culmination of those efforts. We've put together a great agenda that includes workshops,

keynote speakers, panels and networking events. The conference attracts supply management professionals who come to share their experiences and learn cutting-edge practices. With your participation, the event becomes even more valuable.

During the three-day event, you will have the opportunity to market your products and services to America's leading corporations. You will also have the opportunity to network with more than

2,000 dedicated supply managers, attend keynote and general sessions and participate in special events.

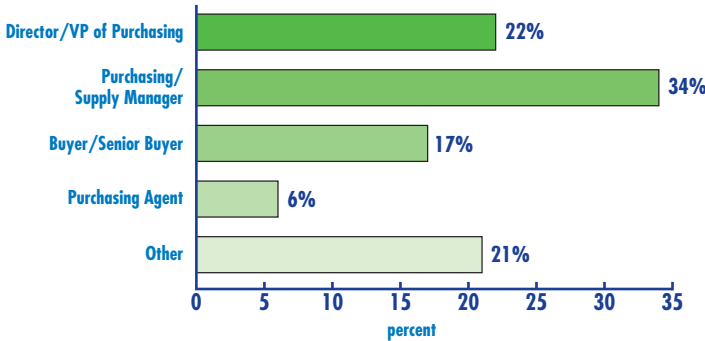
Sunday, May 7 kicks-off the event and the festivities continue through May 9. We're confident that during those two and half days you will create relationships with key contacts from leading corporations. I look forward to your participation and seeing you in Minneapolis.

Sincerely,

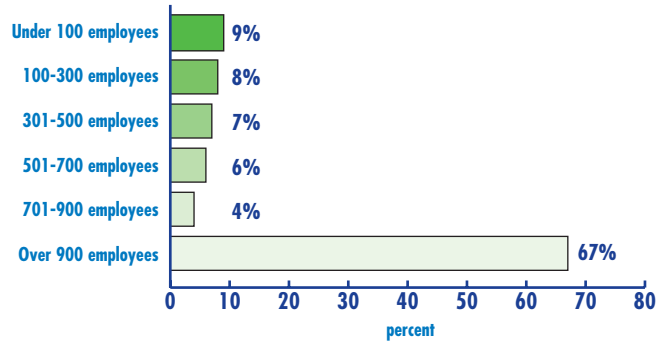
Paul Novak, C.P.M., A.P.P.
 Chief Executive Officer
 Institute for Supply Management™

WHO ATTENDS ISM CONFERENCES

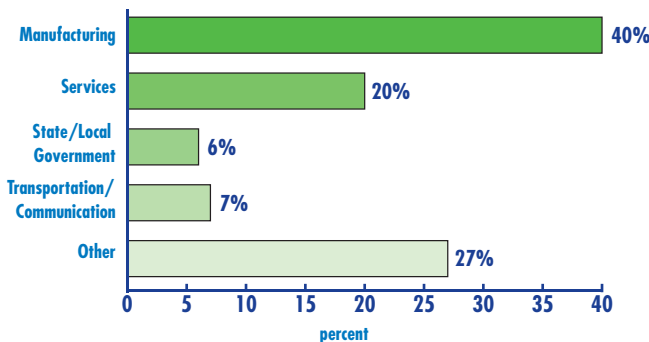
TITLE



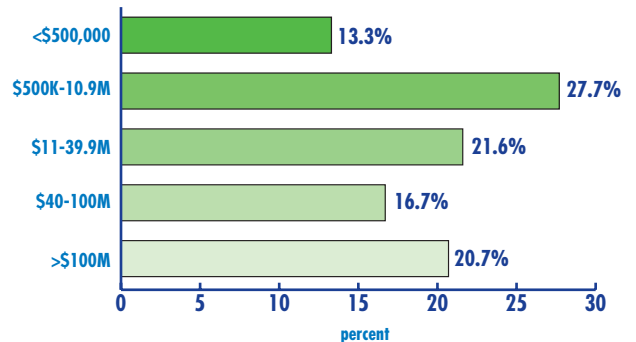
SIZE OF ORGANIZATION



TYPES OF INDUSTRIES



WHAT IS THE ANNUAL AMOUNT OF YOUR PURCHASING RESPONSIBILITY?



REASONS TO EXHIBIT:

- More than 94% of conference attendees indicated they visited suppliers in the Exhibit Hall
- More than 2,000 supply management professionals attend
- Obtain qualified sales leads
- Increase brand awareness
- Proven ROI
- Showcase your company to key decision-makers in manufacturing and non-manufacturing industries

2006 EXHIBIT HALL SCHEDULE

Tentative Exhibit Hall Schedule (subject to change)

Saturday, May 6, 2006

8:00 a.m. - 6:00 p.m. Exhibitor Move-In

Sunday, May 7, 2006

11:30 a.m. - 1:30 p.m.
5:00 p.m. - 7:00 p.m.

Monday, May 8, 2006

1:00 p.m. - 3:30 p.m.
4:30 p.m. - 6:00 p.m.

Tuesday, May 9, 2006

12:30 p.m. - 2:30 p.m.
2:30 p.m. - midnight Exhibitor Move-Out

CONTACT INFORMATION

For complete information on exhibiting or sponsorship packages, contact the ISM Sales Department.

Cindy Urbaytis or Kathy Braase

Phone: 800/888-6276 extension 3049 or 3061

E-Mail: curbaytis@ism.ws

kbraase@ism.ws

Fax: 480/752-7890

A complete exhibitor kit will be provided covering services, shipping information, exact move-in and move-out hours and convention center information. These kits will be mailed January 2006 and will also be posted in the conference section of our Web site.

Minneapolis hotel reservation information will be provided by the ISM Sales Department. ISM strongly advises that room reservations be made early. Contact the ISM Sales Department for information on hospitality suites and room drops.

BENEFITS OF EXHIBITING

- Two full conference registrations with each 10' x 10' booth
- Unlimited number of exhibit hall passes for staff, potential clients and company VIPs
- Pre- and post-mailing list of conference attendees (includes name, title and company's address)
- Your company's URL and booth assignment placed on our Conference Web page
- Significant advertising discounts in our magazine, *Inside Supply Management*®



PRICING

Booth size 10 x 10 \$4,400 (before December 1, 2005)

Booth size 10 x 10 \$4,600 (after December 1, 2005)

PAYMENT/CANCELLATION POLICY

If notified by December 1, 2005, a 75 percent refund will be given after the Conference is held, and only if we are able to resell the booth space.

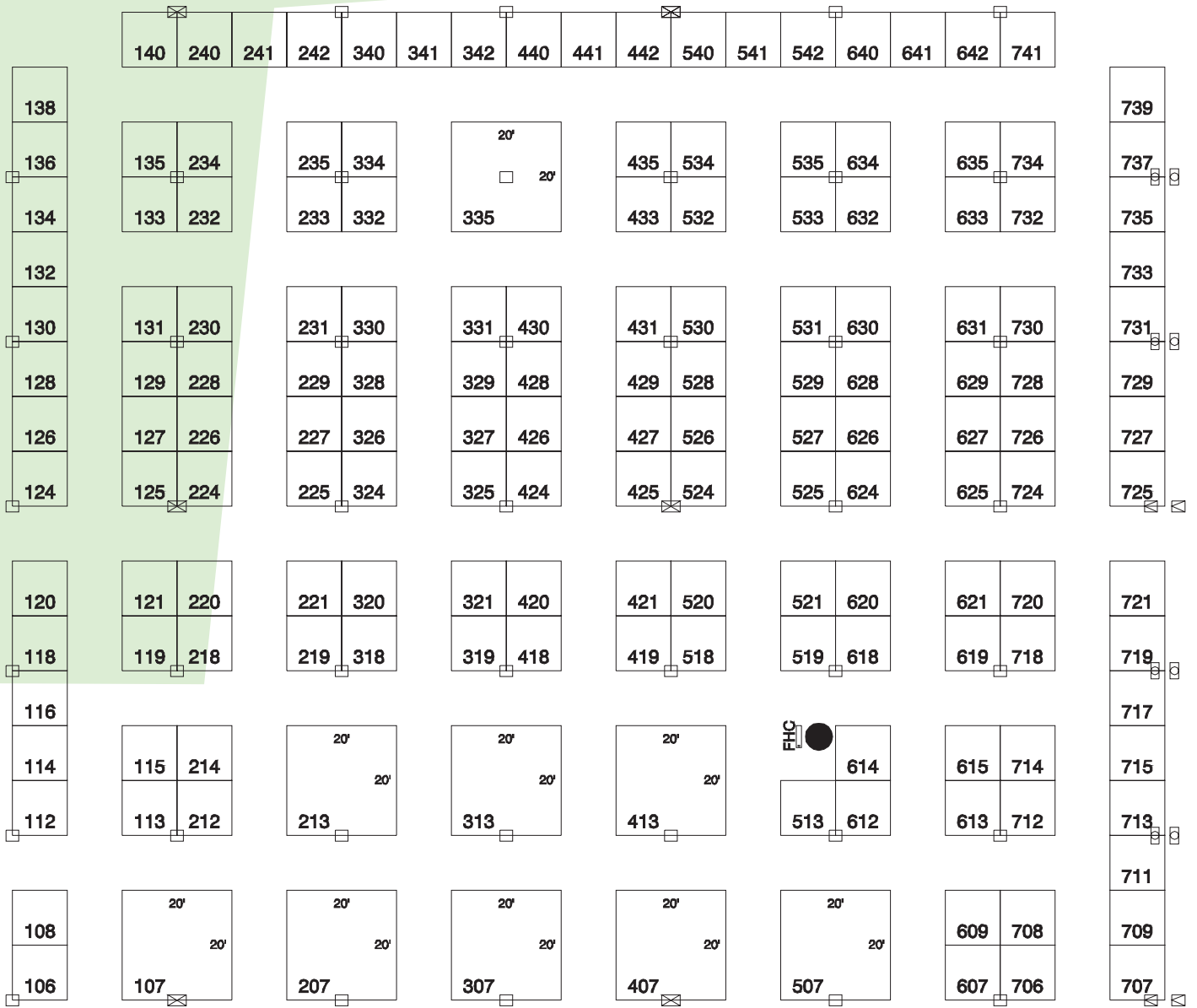
Full payment for each booth must be received by December 1, 2005 or booth space will be forfeited.

NO REFUNDS will be given for cancellations received 90 days prior to the event.

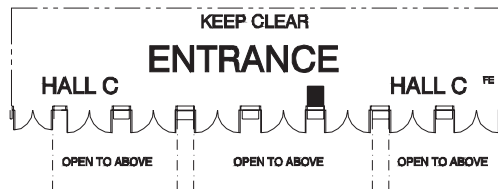
EXHIBIT HALL MAP

MINNEAPOLIS CONVENTION CENTER

MAY 7-9, 2006



Hall C



SCALE
0' 5' 10' 15' 20'

EXHIBIT SPACE APPLICATION

**91ST Annual International Supply Management Conference
May 7-9, 2006**

Minneapolis Convention Center, Minneapolis, MN

Educational Exhibit — May 7-9, 2006

By submitting one signed copy of this form, we hereby apply for exhibit space for the 91st Annual International Supply Management Conference of the Institute for Supply Management™.

FULL PAYMENT MUST BE RECEIVED NO LATER THAN DECEMBER 1, 2005, OR BOOTH SPACE WILL BE FORFEITED. If notified more than 90 days prior to the event, a 75 percent refund will be given after the Conference is held, and if ISM is able to resell the booth space. **NO REFUNDS WILL BE GIVEN FOR CANCELLATIONS** received within 90 days of to the event.

Please note: Submission of application does not guarantee space.

We have read and agree to comply with all instructions, rules and regulations of the Institute for Supply Management Conference (a copy of Rules and Regulations is enclosed with this application) and agree to submit promptly all information required and requested by Conference management. _____

Initial

METHOD OF PAYMENT: (U.S. funds only)

Check is enclosed for \$ _____

Credit/Charge Card VISA MasterCard American Express Diners Club Amount to be Charged \$ _____

Card # ____/____/____/____ - ____/____/____/____ - ____/____/____/____/ Expiration Date ____/____

Name of Cardholder _____ Cardholder Signature _____

Booth Size _____ First Choice _____ Second Choice _____ Third Choice _____

Products and/or services to be displayed (must be filled in): _____

Official Company Name: _____
Organization

Authorization: _____
Name Title

Authorized Signature Date

Street Address/P.O. Box Number

Mail or fax form to:

ISM Sales Department

P.O. Box 22160

Tempe, AZ 85285-2160

800/888-6276 or 480/752-6276,

Extension 3049 or 3061

Fax 480/752-7890

City State/Province ZIP Code

Phone Number Fax Number

E-Mail Address

Web site

Pricing

Booth Size:

10' x 10' \$4,400 (USD)

After December 1, 2005

10' x 10' \$4,600 (USD)

U.S. Funds Only

ISM Sales Manager

OUR 2006 EXHIBITORS ALREADY INCLUDE

3M
Acquirex
Acro Service Corp.
Adecco USA, Inc.
ADR International
AFMS Logistics Management Group
Akoya, Inc.
American Express
American Metal Market
Ariba, Inc.
A.T. Kearney Procurement Solutions
Austin-Tetra, Inc.
Barrett Moving & Storage Company
Blackwell Publishing
BMO Financial Group
Chimes
Corporate Express
Corporate Graphics
Corporate United, Inc.
D&B
diCarta, Inc.
Eagle Press, Inc.
EBSCO Information Services
ESIS, Inc.
E-Trade2China, Inc.
eWork, Inc.
Expedia Corporate Travel
FAISON Office Products, LLC
Fastenal Company
Fedex Custom Critical/Fedex Freight
Fieldglass
GE Corporate Payment Services
GetThere
Global eProcure
Global Insight
Guardsmark, LLC
Hagemeyer North America
Havensure, LLC
lasta
ICG Commerce
I-many, Inc.
IHS — Intermat Solutions
IQNavigator, Inc.
Kaman Industrial Technologies
LaSalle Bank, N.A.
LexisNexis
MarkMaster, Inc.
MasterCard International
Monroe Systems for Business
MTM Recognition
National Business Travel Association
NewlineNoosh
OfficeMax
Open Ratings
Orbian Corporation
Paragon Global Resources, Inc.
PayWise, Inc.
PRG-Schultz International, Inc.
Primacy Relocation, LLC
Procurestaff, Ltd.
Procuri Inc.
Prosero
Purchasing Magazine
PurchasingNet, Inc.
Rearden Commerce, Inc.
Resources Global Professionals
Robertson Marketing Group
SAP America
SAS
SciQuest, Inc.
Sorcity.com Reverse-Auctions
Source International Inc.
SSC Service Solutions
Standard Coffee Service Company
Staples
Strategic Procurement Solutions
Thermo Asset Management
Thomas Industrial Network
Travelocity Business
TSA, Inc.
UniGroup
Upside Software Inc.
Verian Technologies
VISA
Volt Information Sciences
Wheels, Inc.
WorldTravel BTI

OUR 2006 SPONSORS INCLUDE



SPONSORSHIP OPPORTUNITIES

Sponsorships are available at all levels. We make very effort to highlight your participation as a sponsor, resulting in attendees recognizing and *remembering* your company as an ISM supporter.

OUR PACKAGES INCLUDE:

PLATINUM — \$40,000 (1 available)

Conference Bag — sponsor logo and ISM logo on the tote bag given to all attendees

- Registration Area/Banner (provided by sponsor) **New!**
- Sponsor logo on kick panels in registration area **New!**
- Signage acknowledging sponsor in registration area and entrance to the exhibit hall
- Eight (8) complimentary full conference registrations
- Company name & color logo with 50-word description on conference brochure (if contract received prior to printing)
- Company logo and link with 50-word description on Conference Web site
- Sponsor highlighted with company logo on Exhibit Hall map in *Navigator/Program Guide*
- One item (flyer, brochure or CD-ROM) inserted into the tote bag
- Sponsor ad in marketing e-mail blasts promoting the Conference (approved by ISM) **New!**
- Post e-mail blast to attendee list (approved by ISM) **New!**
- Daily cleaning of exhibit booth space **New!**
- 1,000-watt electrical outlet **New!**

GOLD — \$25,000 (5 available)

- Signage acknowledging sponsor in registration area and entrance to the exhibit hall
- Six (6) complimentary full conference registrations
- Company name & color logo with 50-word description on conference brochure (if contract received prior to printing)
- Company logo and link with 50-word description on conference web site
- Sponsor highlighted with company logo on Exhibit Hall map in *Navigator/Program Guide*
- One item (flyer, brochure or CD-ROM) inserted into the tote bag. If you choose the Networking Breakfast or Lunch, one item may be set at each place setting.
- Post e-mail blast to attendee list (approved by ISM) **New!**

One of the following:

- 1. Sunday, May 7 Networking Reception** includes tent cards on cocktail rounds and bars, one bar placed as close to the sponsor as possible and wait staff may wear one sponsor logo item (i.e., shirts, hats, pins, etc. provided by sponsor). Company banner in exhibit hall during sponsored reception (Banner to be provided by Sponsor)
Attendee Gift — Your logo/message will appear on our popular conference giveaway along with ISM's logo. Conference giveaways are handed out at the evening reception.
- 2. Monday, May 8 Networking Breakfast and Luncheon** includes gobo projected on screen or wall during breakfast and luncheon, tent cards on tables acknowledging sponsor, wait staff may wear one sponsor logo item (provided by sponsor) and one table reserved in front of the room for the sponsor and guests.
- 3. Monday, May 8 Networking Reception** includes tent cards on cocktail rounds and bars, one bar placed as close to the sponsor as possible and wait staff may wear one sponsor logo item (i.e., shirt, hat, pin, etc. provided by sponsor). Company banner in exhibit hall during sponsored reception (Banner to be provided by Sponsor).
Attendee Gift — Your logo/message will appear on our popular conference giveaway along with ISM's logo. Conference giveaways are handed out at the evening reception.
- 4. Tuesday, May 10 Networking Breakfast and Luncheon** includes gobo projected on screen or wall during breakfast and luncheon, tent cards on tables acknowledging sponsor, wait staff may wear one sponsor logo item (provided by sponsor) and one table reserved in front of the room for the sponsor.
- 5. Lanyard/Badge holder** — sponsor logo on lanyard and badge holder.

SILVER — \$15,000 (3 available)

- Signage acknowledging sponsor in registration area and entrance to the exhibit hall
- Four (4) complimentary full conference registrations
- Company name & color logo with 50-word description on conference brochure (if contract received prior to printing)
- Company logo and link with 50-word description on conference Web site
- Sponsor highlighted with company logo on Exhibit Hall map in *Navigator/Program Guide*

One of the following:

1. **Monday, May 8 Dessert Reception** includes tent cards on tables, wait staff may wear one sponsor logo item (provided by sponsor) and one item (flyer, brochure or CD-ROM) inserted into the tote bag.
2. **Tuesday, May 9 Dessert Reception** includes tent cards on tables, wait staff may wear one sponsor logo item (provided by sponsor) and one item (flyer, brochure or CD-ROM) inserted into the tote bag.
3. **CD-ROM Conference Proceedings** — sponsor logo on cover, inside front cover, CD and back cover of CD case. 20 second commercial on CD provided by sponsor.

BRONZE — \$10,000 (4 available)

- Signage acknowledging sponsor in registration area and entrance to the exhibit hall
- Two (2) complimentary full conference registrations
- Company name & color logo with 50-word description on conference brochure (if contract received prior to printing)
- Company logo and link with 50-word description on conference Web site
- Sponsor highlighted with company logo on Exhibit Hall map in *Navigator/Program Guide*
- One item (flyer, brochure or CD-ROM) inserted into the tote bag

One of the following:

1. Grand Opening

Kick off the 2006 show at this high visibility event. On Sunday, May 7th at 11:30 am attendees will enjoy the grand opening festivities and refreshments as we celebrate the start of the 91ST Annual ISM Educational Exhibit. Signage at doorway of exhibit hall and registration area will recognize your company as a sponsor. Chairman of the Board will make an announcement.

2. Relaxation Lounge

Generate booth traffic and outstanding visibility for your company by sponsoring this relaxing service. Conference attendees will be required to stop by sponsor's booth to pick up coupon for the free massage. Relaxation Lounge on Sunday and Monday during exhibit hall hours.

3. Registration Area Cyber Café

4. Exhibit Hall Cyber Café

Interactive information center for all attendees: two strategic locations where attendees can check e-mail, retrieve messages and surf the Web. Your company logo/message will be a screensaver on every computer and you can add an extra touch by providing mouse pads at each terminal.

A LA CARTE SPONSORSHIP ITEMS

CAREER CENTER — \$10,000

- Complimentary interview booth for potential employees
- Two (2) complimentary full conference registrations
- Sponsor highlighted in *Navigator/Program Guide* on Career Center page

The Conference Career Center provides onsite access to career opportunities from around the country. Members can post their resume and use job-hunting resources. Employers post their positions and conduct onsite interviews with highly qualified applicants. As a sponsor of the Career Center your company banner will be displayed in the Career Center area.

CONFERENCE POCKET GUIDE — \$7,000

- Two (2) complimentary full conference registrations
- Your company logo will appear on the front cover and one panel will include a company description and logo. This handy pocket guide helps attendees find their way through out the conference.

PADFOLIO — \$7,000

- Two (2) complimentary full conference registrations
- Your logo/message will appear on the padfolio and be distributed to the first 1,000 attendees.

IF YOU ARE INTERESTED IN SIGNING UP AS A SPONSOR PLEASE COMPLETE THE SPONSOR PARTNERSHIP AGREEMENT AND FAX TO ISM SALES DEPT. AT 480-752-7890. If you have any questions, please contact Cindy Urbaytis or Kathy Braase at curbaytis@ism.ws or kbraase@ism.ws or call 480-752-6276 ext. 3049 or 3061.

SPONSOR PARTNERSHIP AGREEMENT

Institute for Supply Management (ISM)

91ST Annual International Supply Management Conference & Educational Exhibit

May 7-9, 2006 Minneapolis, MN

Company Name: _____

Contact Name: _____ Title: _____

Address: _____

City, State, Zip _____

Phone: _____ Fax: _____

E-mail _____

Web Site: _____

Checklist for sponsor Partnership

PLATINUM \$40,000

Conference Bag/Registration Area

GOLD \$25,000 (select one)

Sunday, May 7th Networking Reception and Attendee Gift Giveaway

Monday, May 8th Networking Reception and Attendee Gift Giveaway

Monday, May 8th Networking Breakfast and Luncheon

Tuesday, May 9th Networking Breakfast and Luncheon

Lanyard/Badgeholder **SOLD!**

SILVER \$15,000 (select one)

Monday, May 8th Dessert Reception

Tuesday, May 9th Dessert Reception

CD-ROM Conference Proceedings **SOLD!**

Payment Information

50% Deposit is due with signed contract. (Remaining balance is due upon final invoice.)

Check enclosed (all payments in U.S. funds only, drawn on U.S. Bank, made payable to ISM)

Charge to: VISA Mastercard American Express

Account Number _____ Expiration Date _____

Name as it appears on card _____ Signature: _____

I agree to all sponsorship terms and attached rules and regulations.

Authorized Signature _____ Date _____

Does your company have an idea for a different sponsorship? Please contact the ISM Sales Department; we are always looking for innovative ways to promote your company.

BRONZE \$10,000 (select one)

Grand Opening, Sunday May 7th **SOLD!**

Relaxation Lounge, Sunday May 7th & 8th **SOLD!**

Registration Area Cyber Café **SOLD!**

Exhibit Hall Cyber Café **SOLD!**

À LA CARTE ITEMS

Career Center \$10,000

Conference Pocket Guide \$7,000 **SOLD!**

Padfolio \$7,000

EXHIBIT/SPONSORSHIP RULES AND REGULATIONS

Institute for Supply Management™ (ISM)

- 1. Date, Place and Hours.** The exhibition hours will be as indicated in the Exhibit Hall Schedule. ISM reserves the right to make changes in the exhibition hours; however, such changes will be made known to exhibitors as far in advance as possible.
- 2. Installation of Exhibit.** Hours of installation are as listed in the Exhibit Hall schedule. Space unclaimed by the opening hour is subject to reassignment without refund of any of the rental paid. ISM reserves the right to make changes in the installation hours; however, such changes will be made known to exhibitors as far in advance as possible.
- 3. Exhibit Purpose.** The exhibitor recognizes that the purpose of the exhibit is exclusively for the education of persons attending the Conference and agrees to neither solicit nor accept orders and not to conduct any selling activity at the exhibition other than is incidental to the furnishing of such education.
- 4. Permissible Events:** Every effort will be made to provide a well-rounded event for ISM conference participants. All Exhibitor activities must be reviewed and approved by ISM in advance of Exhibited event. Undignified methods of attracting attention will not be permitted. ISM reserves, in its sole discretion, for any reason or lack of any reason the right to accept or reject any organization or product for inclusion in the Exhibited event. ISM is not required to provide any rationale for the acceptance or rejection of any Exhibit.
- 5. General Restrictions:** ISM reserves the right to restrict any Exhibit because of noise, method of operation or any reason that is judged dangerous or objectionable, and also to prohibit, or to evict, that which is considered to detract from the general character of the Exhibited event. This general reservation includes persons, things, conduct, printed matter or anything deemed objectionable by ISM. In the event of such restriction or eviction, ISM is not liable for any refund of rental or other Exhibitor expenses. Exhibits may not make prizes available for general drawing. Advertising novelties are not to exceed \$10 in value.
- 6. Restrictions in Use of Space:** All demonstrations, interviews or other activities, such as the distribution of circulars and advertising matter of any description, must be confined to the exhibitor's own booth. The exhibitor agrees not to assign, sublet or share the whole or any part of his/her assigned space without the prior knowledge and written consent of ISM. No exhibitor is permitted to show goods other than those manufactured or dealt with in the regular course of business. No firm or organization not assigned exhibit space will be permitted to solicit business in any manner in conjunction with the ISM Conference.
- 7. Sound Systems:** The use of sound systems is permissible provided that they are not audible in neighboring booths, nor more than 3 feet into the aisle and that the sound is directed only into the exhibitor's booth vertically. ISM shall have and exercise absolute control over this regulation, the intent of which is that sound systems shall not be audibly objectionable to neighboring exhibitors. The exhibitor is responsible for any licensing fees.
- 8. Booth Rental.** Booth rental includes standard back wall drape, 8 feet high with side rails 36 inches high; a standard booth sign showing the exhibitor's firm name; general overhead illumination; air conditioning; and overall security for the exhibit hall.
- 9. Display Heights.** Side wall construction, if used, may taper diagonally from back wall for one-half of the depth of the booth. This limitation is intended to provide a clear view of neighboring exhibits. Raw wood, cardboard or similar materials for wings to booths must be covered or painted if they are visible in adjacent booths. Placement of high equipment must conform to these rules. Exceptions to the above can be authorized for self-contained island configurations.
- 10. Available Services.** On behalf of the exhibitors, ISM has designated official Conference contractors to perform the following services at rates considered equitable and normal: cartage, equipment moving and setup, furniture, booth decorations, signs, photographs, telephone, etc. Services of electricians, plumbers, carpenters and laborers will be provided and charged for at prevailing rates. ISM assumes no responsibility or liability for any of the services performed or materials delivered by the foregoing persons and parties. Specific information about contractors will be forwarded to exhibitor after booth space has been assigned. Any services obtained by the exhibitor for official Conference contractors or other suppliers and persons must be in strict compliance with policies of the venue in which the Conference and exhibit are held.
- 11. Dismantling of Exhibits.** The exhibitor agrees not to dismantle the exhibit or do any packaging before the closing hour of the last exhibit time as described in the Exhibitor's Schedule. Charges will be billed of any exhibit material remaining after exhibit hours. If an emergency situation dictates that an exhibitor must leave prior to the close of the exhibit event, ISM Exhibit Management personnel must be notified prior to exhibitor's departure.
- 12. Security.** ISM will provide regular security service to cover entrances to the exhibition area on a 24-hour basis from the beginning of move-in to the completion of move-out.
- 13. Insurance.** Exhibitor shall obtain and keep in force during the term of the installation and use of the exhibit premises, policies of Comprehensive General Liability and Contractual Liability Insurance, insuring and specifically referring to contractual liability set forth herein, in an amount not less than \$1,000,000 Combined Single Limit for personal injury and property damage. ISM and the Conference and Exhibit venue shall be included in such policies as additional named insureds. In addition, the exhibitor acknowledges that neither ISM nor the Conference and Exhibit venue maintains insurance covering exhibitor's property and that it is the sole responsibility of exhibitor to obtain business interruption and property damage insurance covering such losses by exhibitor. Evidence of such insurance must be provided by the insuring company.

14. Liability: Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save the Institute for Supply Management, event facility and its employees and agents harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by Exhibits installations, removal, maintenance, occupancy or use of the Exhibited event premises or a part thereof, excluding any such claim caused by the sole negligence of the event facility or its employees and agents.

Furthermore, in case said premises shall be destroyed by fire or the elements, or by any other cause or in case any other circumstances shall make it impossible for ISM to permit the said premises to be occupied by Exhibit for the use herein specified, including without limitation, earthquakes or other natural or weather-related events, labor interruptions, or other occurrences beyond the control of ISM, then and thereupon this contract shall terminate and Exhibit shall and does hereby waive any claim for damages or compensation, except the pro rata return paid for any space rental, less expenses incurred by ISM.

15. Fire Protection. No combustible decorations shall be used at any time. All packing containers, excelsior and wrapping paper, which must be fireproof, are to be removed from the floor and must not be stored under tables or behind displays. Any cloth decoration must stand a flameproof test as prescribed by the applicable fire and safety ordinances. All flammable materials and fluids are to be kept in safety containers. Open flames, butane gas, oxygen tanks, etc. are not permitted. If inspection indicates that any exhibitor has neglected to comply with the foregoing requirements, or otherwise incurs a fire hazard, ISM reserves the right to cancel the entire Exhibit event, or such parts of it as may be irregular, with no refund of rental or liability for exhibit expenses.

16. Admission: Admission to the Exhibited event will be available to all event registrants. Publicity will encourage the attendance of all conference registrants. ISM will invite supply managers from the surrounding area to visit the educational exhibit as our guests. Exhibit hall passes will be available to these guests. These guests cannot attend educational sessions unless they register for the event. Exhibits may invite their customers and clients to visit the exhibit hall.

17. Badges and Conference Registration. Each exhibitor will receive one complimentary full conference registration for each 10 x 10 booth space rented. Exhibit Only badges will be available to exhibit personnel that will be working in the booth and not attending the Conference event. Additional full conference registrations may be purchased, contact your ISM Sales Representative for details.

18. Payment for Space. Applications should be returned to ISM with full booth rental payment. Applications will be received until all space is allocated. If the application is received after all space is filled, payment will be refunded. Failure to comply with these requirements forfeits all rights to space, which may in such case be reassigned to others, with no obligations on the part of ISM.

19. Cancellations: If Exhibit cancels their Exhibit space agreement 90 calendar days prior to the event, a 75 percent refund will be given after the Exhibited event is held and only if ISM is able to resell the booth space. No refunds will be given for cancellations within the 90-calendar day window.

20. Assignment for Exhibit Space. The agreement for exhibit space and the payment of booth rental charges constitute a contract for the right to use the space allotted, subject to the rules and regulations promulgated by ISM.

21. Space Assignment. Space assignments will be solely at the discretion of ISM.

22. Event Promotion. The exhibitor authorizes ISM, its employees, or agents to use exhibitor's name to promote the event and to solicit other exhibitors for this and future events.

23. Photo Release. From time to time, ISM uses photographs of participants and/or exhibitors in our promotional material. By virtue of your attendance and participation in the Conference and Exhibit, you agree to the usage of your likeness in such materials.

24. Exhibit Hall Entrance. All persons entering the Exhibit Hall MUST wear an ISM-provided name badge, including after-hours and during move-in and move-out periods.

25. Booth Carpet. All booths must be carpeted and it is the responsibility of the exhibitor to provide carpet, at their expense, if the hall is not carpeted by the venue operator.

26. Exhibited Events or Items: ISM has the right to final approval to all items and events for Exhibitors. ISM must approve general details of exhibiting items or events, including, but not limited to, advertising novelties (such as bags, pens, apparel), menus, agendas, entertainment or other specific items or functions that are part of the Exhibitor package.

These regulations are a part of the contract for event Exhibit, which does not become effective until countersigned by a duly authorized representative of the Institute for Supply Management™. The acceptance of the payment that accompanies the application for Exhibitor does not constitute acceptance of a contract. The Institute for Supply Management™ reserves the right to make such additional conditions, rules, and regulations as it deems necessary to ensure the success of the Exhibited event.

**ALL EXHIBITORS MUST COMPLY WITH THE LAWS AND REGULATIONS
OF THE CITY AND STATE IN WHICH THE EXHIBIT IS HELD**



91ST Annual International Supply Management Conference & Educational Exhibit



MAY 7-9, 2006

